

Cloud County Community College

BOARD OF TRUSTEES

January 29, 2019

This meeting originally scheduled for January 22, 2019 was postponed because of weather.

Present: Greg Askren, Ellen Anderson, Larry Henry, Jesse Pounds, Thomas Tuggle (by phone), Patricia Macfarlane (arrived by phone at 7:43 pm); President Adrian Douglas, Diane Leif for Marilyn Martin, Clerk.

Others Present:

Tonya Merrill-Blade Empire, Kayla Sicard-KNCK; Jeremy Bohrer – Quiz Bowl Coach, James Allen and Hannah Owens-Quiz Bowl Team Members; Attorney-Justin Ferrell; Matt Bechard, Gwen Carnes, Kim Cashman, Janet Eubanks, Heather Gennette, Bruce Graham, Jamieson Gross, Suzi Knoettgen, Cynthia Lamberty, Jessica LeDuc, Laura Leite, Pedro Leite, Marc Malone, Ryan Roat, Tom Roberts, Beth Whisler, Mark Whisler, Chris Wilson, Jennifer Zabokrtsky, Nancy Zenger-Beneda

The meeting was called to order by Chairman Larry Henry at 5:03 pm in Room 257 of the President's Addition.

I. The Flag Salute was said.

II. Adoption of the Agenda – Greg Askren moved and Jesse Pounds seconded to amend the Agenda by adding Item 8C Approval of the JIIST Grant from the Department of Commerce and moving Item 5D Personnel from the Consent Agenda to Action Item 8D and correct the minutes of the December 18, 2018 meeting to include Patricia Macfarlane to the Audit and Finance Committee. Motion passed.

III. Guest Comments: NONE

IV. Updates:

A. Jeremy Bohrer – Quiz Bowl Coach announced their 2nd place finish at the NAQT sectionals meet held Saturday, January 26, here on campus. NAQT named the Cloud Bird Brains 19th in the country and 1st in the state of

Kansas. In addition, Bohrer expressed hopes of being funded to the national tournament in Orlando, FL. He also introduced participating student James Allen, a Physics major from Belleville, KS. Allen was named 1st place scorer with an outstanding 60 points earned per round. Also present was student Hannah Owens, a Music major from Winchester, KS. Both students spoke in appreciation of the Board for their continued support of the Academic Excellence team.

- B. Marc Malone reported on the data collection of the Cloud Now App with over 1,100 registrations and over 1,900 downloads of this app with more than 91,000 visits into the app. The app is primarily used as a student engagement device and more recently being used as a recruitment tool. The app, which is loaded with student information, provides an immediate answer to student questions.

- V. **Consent Agenda** - Ellen Anderson moved and Greg Askren seconded to approve the Consent Agenda to include the approval of the December 18, 2018 minutes as corrected; the Treasurer's Report; the purchasing and payment claims and appointment of Diane Leif as Clerk of the Board Trustees effective March 1, 2019. Motion passed.

VI. **Reports:**

- A. *Dr. Douglas* – reminded us of the Guiding Values of the institution. She explained the 10,500 FACT sheets recently inserted in the Blade and Advertiser as being a wealth of solid information reflecting the economic impact the College has on the community. She reported the GCC Student Services day with one-third of their students being met by staff for drop/add/enrollments. Despite snow days derailing the scheduled Student Services day on the Concordia campus, at least 100 students met with advisors for drop/add and enrollments. Classes are off to a great start. The SAVE program at GCC now has eight students enrolled for FA19. She congratulated the Hall of Fame inductees and recognized the Homecoming king and queen crowned on Saturday at the basketball game. SP19 Convocation was held on January 18. Honorary Year awards were given to Amanda Wolf, Keela Andrews and Stephanie Pitchford for their five years of service, Randy Gantvoort for his 10 years of service. Bruce Graham and Marilyn Martin were recognized for their years of service and retirements. Dr. Douglas also announced the retirement of Linda Petersen, Registrar to the College, effective April 1. She praised the January 10 Solar Farm Day and the opportunity to meet with legislators Bowers, Pannbacker and Hardy who were in attendance for the ribbon

cutting and meal. She also sited good conversations with legislators at the recent Higher Ed Day at the Capitol in Topeka. Senator Barker invited her to be on his TV program in the near future.

- B. *Vice President for Academic Affairs, Nancy Zenger-Beneda* invited Jamieson Gross and Heather Gennette to announce the grant award of \$100,000 from the Sutherland Foundation. Heather hopes to tap the Sutherland Foundation for future endeavors. Jamieson explained the grant as a huge tool to increase enrollment. Nancy recognized Jamieson and Heather for their tireless efforts and perseverance. She thanked Dr. Leif, Jennifer Zabokrtsky and Jamieson Gross for their efforts to develop a 45-hour certificate in AG. This 45-hr certificate allows a continued benchmark to serve students enrolled in the SAVE program. Nancy announced that both chapters of PTK on the Concordia and GCC campus have received 5-Star ratings. Kudos to Mitch Stimers and Marc Malone for securing that exemplary level. She announced the College Library will host a training to high school libraries and continue to go out to local high schools for library instruction to our concurrent population. February 8, 2019 the State Librarian Eric Norris will be on campus and also at the High School Library. The Nursing Department hosted a Nursing Career Fair where professionals in the industry talked about the numerous pathways/opportunities our nursing students could take within the nursing field. The Nursing Accreditation visit from ACEN/KSBN will be on February 12-14. Nancy also attended the KBOR Higher Ed Day in Topeka and was able to visit with legislators. Changes to the catalog are underway as well as course schedule development for FA19. Recently, Deans Dr. Todd Leif and Brent Phillips spoke with USD 333 administration to increase access with the high school and working agreements, while Dr. Douglas, Laura Leite and Nancy visited with administrators in Junction City. Nancy proudly introduced Bruce Graham and Laura Leite, Business and Industry Coordinator, who co-authored the Jobs and Innovative Industry Skills Training (JIIST) grant. The \$110,000 grant funding intensifies efforts for Cloud to be able to offer the WET and Solar programs at the LaHarp Tech Center. Nancy announced coming events of the Strategic Planning meeting at 3:30 on February 7 and later that evening the ZuZu Acrobats at 7:00 in Cook Theatre.
- C. *Vice President for Administrative Services* report was given by Nancy in Amber Knoettgen's absence. Nancy reported the budget is right on track and awaits the Board approval of the 2017-2018 audit. We anticipate Governor Kelly to grant an additional 8.9 million dollars to state

community colleges which when divided across our 26 schools leaves us with only \$177,000 which is equivalent to 2013 funding levels. Facility work continues campus wide, and changes to Entrance 2 are being addressed to enhance curb appeal. Renovation of the training room/locker room is on track. The IT upgrade went well.

- D. *Interim Vice President for Student Services* Pedro Leite updated the Board on enrollment numbers for SP19 as compared to SP18. Currently the college is down 54 students in head count, but he explained our concurrent numbers had not yet been tabulated. Total credit hours enrolled is down by 1,190. Enrollment for SP19 ends January 30. Pedro also provided the Board a detailed timeline for development and implementation of a marketing plan for the College. He hopes to have a three- year plan ready for review by April 23 meeting.
- E. Meetings the Board Members attended – none.

VII. Discussion Items: NONE

VIII. Action Items:

- A. Greg Askren moved and Jesse Pounds seconded to approve the 2017-2018 Audit. Motion passed.
- B. Greg Askren moved and Jesse Pounds seconded to use \$11,000 from the Student Enrichment Fund held in the Community Foundation for Cloud County for purchase of new student lounge furniture. Motion passed.
- C. Jesse Pounds moved and Ellen Anderson seconded to approve acceptance of the JIIST Grant from the Department of Commerce in the amount of \$110,000 for use in establishing our WET/Solar program at LaHarp FA19.
- D. Greg Askren moved and Jesse Pounds seconded to recess into executive session in Room 259 at 6:25 pm for the purpose of discussing personnel matters of non-elected personnel and their contractual obligations because if this matter were discussed in open session it might invade the privacy of those discussed and return to open session at 7:00 pm with the five board members, Dr. Douglas, Pedro Leite, Chris Wilson and Justin Ferrell present in executive session. Motion passed.

- E. Ellen Anderson moved and Jesse Pounds seconded to recess into executive session in Room 259 at 7:02 pm for the purpose of discussing personnel matters of non-elected personnel and their contractual obligations because if this matter were discussed in open session it might invade the privacy of those discussed and return to open session at 7:22 pm with the five board members, Dr. Douglas, Pedro Leite, Chris Wilson and Justin Ferrell present in executive session. Motion passed.
- F. Ellen Anderson moved and Greg Askren seconded to recess into executive session in Room 259 at 7:23 pm for the purpose of discussing personnel matters of non-elected personnel and their contractual obligations because if this matter were discussed in open session it might invade the privacy of those discussed and return to open session at 7:43 pm with the five board members , Dr. Douglas, Pedro Leite, Chris Wilson and Justin Ferrell present in executive session. Motion passed.
- G. Patricia Macfarlane joined the meeting by phone in regular session at 7:43 pm. Tom Tuggle moved and Patricia Macfarlane seconded to approve the presidential recommendation to appoint Bruce Douglas to the position of Coordinator of Student Engagement on a part-time professional services employee contract effective January 30, 2019 at the annual salary of \$28,000, with no benefits. Motion passed 4-2 (Askren and Henry voting no).
- H. Greg Askren moved and Ellen Anderson seconded to approve the presidential recommendation to appoint Diane Leif to the Clerk of the Board of Trustees effective March 1, 2019. Motion passed.

IX. Other: NONE

Greg Askren moved and Jesse Pounds seconded to adjourn the meeting at 7:51 pm. Motion passed.

Diane Leif, in Marilyn Martin's absence
Cloud County Community College
Board of Trustees